

| XBRL Excel Utility | |
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| 5. | Fill up the data in excel utility |

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Integrated Governance Report.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.
6. Kindly use this file in local system instead of OneDrive/shared drive. Because it may give an error "Run-time error '52' : Bad file name or number" While clicking on textblock button if files saved on OneDrive/shared drive.

3. Index

| | | |
|----|--|---|
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| 3 | Composition of Committee | Annexure I - Composition of Committee |
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5. Steps for Filing Integrated Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes.

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| General information about company | | |
|---|--|--|
| Scrip code | 512038 | Enter the quarter ended date only |
| NSE Symbol | NOTLISTED | |
| MSEI Symbol | NOTLISTED | |
| ISIN | INE887D01016 | |
| Name of the entity | TCC CONCEPT LIMITED | |
| Date of start of financial year | 01-04-2024 | |
| Date of end of financial year | 31-03-2025 | |
| Reporting Quarter Type | Quarterly | |
| Date of Quarter Ending | 31-12-2024 | |
| Type of company | Equity | |
| Whether Annexure I (Part A) of the SEBI Circular dated December 31, 2024 related to Compliance Report on Corporate Governance is applicable to the entity? | Yes | |
| Whether Annexure I (Part B) of the SEBI Circular dated December 31, 2024 related to Investor Grievance Redressal Report is Applicable to the entity? | Yes | |
| Whether Annexure I (Part C) of the SEBI Circular dated December 31, 2024 related to Disclosure of Acquisition of Shares or Voting Rights in Unlisted Companies is Applicable to the entity? | No | <input type="button" value="Add Notes"/> |
| Whether Annexure I (Part D) of the SEBI Circular dated December 31, 2024 related to Disclosure of Imposition of Fine or Penalty is Applicable to the entity? | No | <input type="button" value="Add Notes"/> |
| Whether Annexure I (Part E) of the SEBI Circular dated December 31, 2024 related to Disclosure of Updates to Ongoing Tax Litigations or Disputes is Applicable to the entity? | No | <input type="button" value="Add Notes"/> |
| Risk management committee | Not Applicable | |
| Market Capitalisation as per immediate previous Financial Year | Top 2000 listed entities | |
| Is SCORE ID Available ? | Yes | |
| SCORE Registration ID | a00010 | |
| Reason For No SCORE ID | | |
| Type of Submission | Original | |
| Remarks (website dissemination) | <input type="button" value="Add Notes"/> | |
| Remarks for Exchange (not for Website Dissemination) | <input type="button" value="Add Notes"/> | |

<<< Notes mandatory, if Not Applicable

<<< Notes mandatory, if Not Applicable

<<< Notes mandatory, if Not Applicable

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Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of roles on composition of board of directors regulatory

[Add Notes](#)

Whether the listed entity has a Regular Chairperson

Yes

Whether Chairperson is related to NP or CEO

Yes

Disqualification of Directors under section 161 of the Companies Act, 2013

| Sr | The Dir / Mgt | Name of the Director | PAN | DIN | Category 1 of directors | Category 2 of directors | Category 3 of directors | Date of Birth | Whether the director is disqualified | Start Date of disqualification | End Date of disqualification | Details of disqualification | Current status | Whether special resolution passed? [Refer Reg. 17(5A) of Listing Regulations] | Date of passing special resolution | Initial Date of appointment | Date of the appointment | Date of cessation | Tenure of Director (in months) | No. of Directorships in listed entities including this listed entity (Refer Regulation 17(a) of Listing Regulations) | No. of Independent Directorships in listed entities including this listed entity (Refer Regulation 17(b) of Listing Regulations) | Number of memberships in Audit Committees including this listed entity (Refer Regulation 17(c) of Listing Regulations) | No. of years of Chairperson to Audit/ Sub-Audit/ Committee held in listed entities including this listed entity (Refer Regulation 17(d) of Listing Regulations) | Reason for Cessation | Notes for non-providing PAN | Notes for non-providing DIN |
|----|---------------|------------------------------|-----------|----------|--|-------------------------|-------------------------|---------------|--------------------------------------|--------------------------------|------------------------------|-----------------------------|----------------|---|------------------------------------|-----------------------------|-------------------------|-------------------|--------------------------------|--|--|--|---|----------------------|-----------------------------|-----------------------------|
| 1 | Mr. | Jitish Kumar Singh | 001581030 | 0233066 | Executive Director | Chairperson | NP | 24.10.1963 | No | | | | Active | NA | | 03.10.2022 | | | | 3 | 0 | 1 | 1 | | | |
| 2 | Mr. | Abhishek Kataria | AZ4956684 | 0272087 | Non-Executive - Non Independent Director | | | 22.10.1983 | No | | | | Active | NA | | 16.12.2022 | | | | 3 | 0 | 3 | 1 | | | |
| 3 | Mr. | Nikhil Dignath Bhat | AC2931061 | 02111046 | Non-Executive - Non Independent Director | | | 16.10.1977 | No | | | | Active | NA | | 16.12.2022 | | | | 2 | 0 | 4 | 0 | | | |
| 4 | Mr. | Rajesh Chandrasekhar Vaidyan | AB2F7087K | 02138164 | Non-Executive - Independent Director | | | 27.12.1956 | No | | | | Active | NA | | 16.12.2022 | | | 24.56 | 2 | 2 | 5 | 2 | | | |
| 5 | Mrs. | Gayathri Chinnappa Jay | AA4N1807N | 0056795 | Non-Executive - Independent Director | | | 02.02.1973 | No | | | | Active | NA | | 16.12.2022 | | | 24.56 | 4 | 4 | 8 | 2 | | | |
| 6 | Mr. | Manojan Sathyan Das | AC199636R | 0036702 | Non-Executive - Independent Director | | | 09.10.1960 | No | | | | Active | NA | | 06.09.2024 | | | 9.22 | 5 | 3 | 7 | 3 | | | |

Annexure 1

B. Composition of Committees

Disclosure of roles on composition of committees exploratory

Add Rows

For this quarter kindly note the following points:
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
 2. Date of Appointment can be any day upto September 30, 2022.
 3. Date of Cessation must be for the current quarter only, i.e. July 1, 2022 to September 30, 2022.

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

| Audit Committee Details | | | | | | | |
|---|------------|-----------------------------|--|-------------------------|---------------------|-------------------|---------|
| Whether the Audit Committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1. | 09054395 | Gayathri Shrinivasan Iyer | Non-Executive - Independent Director | Chairperson | 16-03-2022 | | |
| 2. | 02111496 | Nikhil Dhanraj Bhate | Non-Executive - Non Independent Director | Member | 16-03-2022 | | |
| 3. | 05110514 | Rajesh Chandrasekar Vaidyan | Non-Executive - Independent Director | Member | 16-03-2022 | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |
| 9. | | | | | | | |
| 10. | | | | | | | |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

| Nomination and remuneration committee | | | | | | | |
|---|------------|-----------------------------|--|-------------------------|---------------------|-------------------|---------|
| Whether the Nomination and remuneration committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1. | 09054395 | Gayathri Shrinivasan Iyer | Non-Executive - Independent Director | Chairperson | 16-03-2022 | | |
| 2. | 02111496 | Nikhil Dhanraj Bhate | Non-Executive - Non Independent Director | Member | 16-03-2022 | | |
| 3. | 05110514 | Rajesh Chandrasekar Vaidyan | Non-Executive - Independent Director | Member | 16-03-2022 | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |
| 9. | | | | | | | |
| 10. | | | | | | | |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

| Shareholders Relationship Committee | | | | | | | |
|---|------------|-----------------------------|--|-------------------------|---------------------|-------------------|---------|
| Whether the Shareholders Relationship Committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1. | 05110514 | Rajesh Chandrasekar Vaidyan | Non-Executive - Independent Director | Chairperson | 20-06-2023 | | |
| 2. | 02111496 | Nikhil Dhanraj Bhate | Non-Executive - Non Independent Director | Member | 20-06-2023 | | |
| 3. | 09054395 | Gayathri Shrinivasan Iyer | Non-Executive - Independent Director | Member | 20-06-2023 | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |
| 9. | | | | | | | |
| 10. | | | | | | | |

| Risk Management Committee | | | | | | | |
|---|------------|---------------------------|-------------------------|-------------------------|---------------------|-------------------|---------|
| Whether the Risk Management Committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |
| 9. | | | | | | | |
| 10. | | | | | | | |

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be populated automatically.

| Corporate Social Responsibility Committee | | | | | | | |
|---|------------|---------------------------|-------------------------|-------------------------|---------------------|-------------------|---------|
| Whether the Corporate Social Responsibility Committee has a Regular Chairperson | | | | | Yes | | |
| Sr | DIN Number | Name of Committee members | Category 1 of directors | Category 2 of directors | Date of Appointment | Date of Cessation | Remarks |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |
| 8. | | | | | | | |
| 9. | | | | | | | |
| 10. | | | | | | | |

| Other Committee | | | | | | |
|-----------------|------------|---------------------------|-------------------------|-------------------------|-------------------------|---------|
| Sr | DIN Number | Name of Committee members | Name of other committee | Category 1 of directors | Category 2 of directors | Remarks |
| 1. | | | | | | |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. | | | | | | |
| 6. | | | | | | |
| 7. | | | | | | |
| 8. | | | | | | |
| 9. | | | | | | |
| 10. | | | | | | |

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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

| Sr. No. | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap between any two consecutive (in number of days) | Notes for not providing Date | Whether requirement of Quorum met (Yes/No) | Total Number of Directors as on date of the meeting | Number of Directors present* (All directors including Independent Director) | No. of Independent Directors attending the meeting* |
|---------|---|---|------------------------------|--|---|---|---|
| 1 | 13-07-2024 | | | Yes | 6 | 5 | 2 |
| 2 | 08-08-2024 | 25 | | Yes | 6 | 6 | 3 |
| 3 | 03-09-2024 | 25 | | Yes | 5 | 5 | 2 |
| 4 | 05-09-2024 | 1 | | Yes | 5 | 5 | 2 |
| 5 | 22-10-2024 | 46 | | Yes | 6 | 6 | 3 |
| 6 | 14-11-2024 | 22 | | Yes | 6 | 6 | 3 |

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* to be filled in only for the current quarter meetings

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Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory

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| Sr | Name of Committee | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Maximum gap between any two consecutive (in number of days) | Name of other committee | Reason for not providing date | Whether requirement of Quorum met (Yes/No) | Total Number of Directors in the Committee as on date of the meeting | Number of Directors Present (All Directors including Independent Director) | No. of Independent Directors attending the meeting* | No. of members attending the meeting (other than Board of Directors) |
|--|---------------------------------------|---|---|-------------------------|-------------------------------|--|--|--|---|--|
| Add Delete | | | | | | | | | | |
| 1 | Audit Committee | 13-07-2024 | | | | Yes | 4 | 3 | 2 | 0 |
| 2 | Audit Committee | 08-08-2024 | 25 | | | Yes | 4 | 4 | 3 | 0 |
| 3 | Audit Committee | 03-09-2024 | 25 | | | Yes | 3 | 3 | 2 | 0 |
| 4 | Audit Committee | 22-10-2024 | 48 | | | Yes | 3 | 3 | 2 | 0 |
| 5 | Audit Committee | 14-11-2024 | 22 | | | Yes | 3 | 3 | 2 | 0 |
| 6 | Nomination and remuneration committee | 08-08-2024 | | | | Yes | 3 | 3 | 2 | 0 |
| 7 | Nomination and remuneration committee | 03-09-2024 | 25 | | | Yes | 3 | 3 | 2 | 0 |
| 8 | Nomination and remuneration committee | 05-09-2024 | 1 | | | Yes | 3 | 3 | 2 | 0 |
| 9 | Nomination and remuneration committee | 14-11-2024 | 69 | | | Yes | 3 | 3 | 2 | 0 |

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* to be filled in only for the current quarter meetings

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Annexure 1

V. Affirmations

| Sr | Subject | Compliance status (Yes/No) |
|----|---|----------------------------|
| 1 | The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015 | Yes |
| 2 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee | Yes |
| 3 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee | Yes |
| 4 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee | Yes |
| 5 | The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities) | NA |
| 6 | The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. | Yes |
| 7 | The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. | Yes |
| 8 | This report and/or the report submitted in the previous quarter has been placed before Board of Directors. | Yes |
| 9 | Any comments/observations/advice of Board of Directors may be mentioned here: | Add Notes |

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Annexure 1

| Sr | Subject | Compliance status |
|----|-------------------|-------------------|
| 1 | Name of signatory | Umesh Kumar Sahay |
| 2 | Designation | Managing Director |

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Details of Cyber security incidence

Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter

No

Other details of cyber security incidence or breaches or loss of data event

[Add Notes](#)

Number of cyber security incidence or breaches or loss of data event occurred during the quarter

| Sr. | Date of the event | Brief details of the event |
|-----|-------------------|----------------------------|
|-----|-------------------|----------------------------|

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Signatory Details

| | |
|-----------------------|-------------------|
| Name of signatory | Umesh Kumar Sahay |
| Designation of person | Managing Director |
| Place | Pune |
| Date | 13-02-2025 |

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Investor Grievance Details

| | |
|---|---|
| No. of investor complaints pending at the beginning of Quarter | 0 |
| No. of investor complaints received during the Quarter | 0 |
| No. of investor complaints disposed off during the Quarter | 0 |
| No. of investor complaints those remaining unresolved at the end of the Quarter | 0 |