



XBRL Excel Utility	
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com).

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

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### 5. Steps for Filing Corporate Governance Report

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)  
- Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

**III. Validate All Sheets:** Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.  
- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on "Generate Report" to generate html report.  
- Save the HTML Report file in your desired folder in local system.  
- To view HTML Report open "Chrome Web Browser" .  
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

### 6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company	
Scrip code	512038
NSE Symbol	NOTLISTED
MSEI Symbol	NOTLISTED
ISIN	INE887D01016
Name of the entity	TCC Concept Limited
Date of start of financial year	01-04-2024
Date of end of financial year	31-03-2025
Reporting Quarter	Quarterly
Date of Report	30-06-2024
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities

Enter the quarter ended date only

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**Annexure I**  
Annexure I to be submitted by listed entity on quarterly basis  
**I. Composition of Board of Directors**

Disclosure of notes on composition of board of directors explanatory																										
Whether the listed entity has a Regular Chairperson																		Add Notes								
Whether Chairperson is related to MD or CEO																		Yes								
Sr	No. (M/ F/ M)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 17(4A) of Listing Regulations)	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No. of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No. of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 20(1) of Listing Regulations)	No. of post of Chairperson in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 20(1) of Listing Regulations)	Reason for Cessation	Notes for not providing PAN	Notes for not providing DIN
1	Mr.	Umesh Kumar Sahay	BDPP1819D	01/12/2010	Executive Director	Chairperson related to Promoter	MD	24-10-1983	No				Active	NA		02-12-2022	29-04-2023			2	0	0	0			
2	Mr.	Amishkumar Barua	AZXP0866M	01/12/2007	Non-Executive - Non Independent	Not Applicable		22-10-1981	No				Active	NA		16-12-2022	29-09-2023			2	0	1	1			
3	Mr.	Nehal Dishaan Bhat	ANZP9348L	02/11/1986	Non-Executive - Non Independent	Not Applicable		16-10-1977	No				Active	NA		16-12-2022	29-09-2023			2	0	4	0			
4	Mr.	Rajesh Chandrakant Vaidhyan	ADQP7007K	02/11/1954	Non-Executive - Independent	Not Applicable		27-10-1956	No				Active	NA		16-12-2022	29-09-2023		18.15	2	2	4	2			
5	Mr.	Gayathri Shreekanth Jee	AAAP10077R	02/04/1961	Non-Executive - Independent	Not Applicable		02-02-1972	No				Active	NA		16-12-2022	29-09-2023		18.15	2	2	5	1			
6	Mr.	Kunal Deep Agarwal	AGAP7311A	02/09/1991	Non-Executive - Independent	Not Applicable		19-03-1992	No				Active	NA		05-08-2023	29-09-2023		10.36	1	1	2	0			

**Annexure 1**

**B. Composition of Committees**

For the quarter kindly note the following points:  
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.  
 2. Date of Appointment can be for any date September 30, 2023.  
 3. Date of Cessation shall be for the current quarter only, i.e. July 15/30 to September 30/2023.

Disclosure of notes on composition of committees explanatory

Add Names

Note: Please enter DIN after entering DIN. Name of Committee members and Category 1 of Directors shall be populated automatically.

Audit Committee Details							
					Whether the Audit Committee has a Regular Chairperson		
					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08054795	Gowthi Dhinakaran Iyer	Non-Executive - Independent Director	Chairperson	20-06-2023		
2	02115446	Nikhil Digbijal Bhuta	Non-Executive - Non-Independent Director	Member	20-06-2023		
3	02119014	Rajesh Chandrasekar Vaidyan	Non-Executive - Independent Director	Member	20-06-2023		
4	02306173	Karnal Deepak Agasthi	Non-Executive - Independent Director	Member	14-09-2023		
5							
6							
7							
8							
9							
10							

Note: Please enter DIN after entering DIN. Name of Committee members and Category 1 of Directors shall be populated automatically.

Nomination and remuneration Committee							
					Whether the Nomination and remuneration Committee has a Regular Chairperson		
					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08054795	Gowthi Dhinakaran Iyer	Non-Executive - Independent Director	Chairperson	16-13-2023		
2	02115446	Nikhil Digbijal Bhuta	Non-Executive - Non-Independent Director	Member	16-13-2023		
3	02119014	Rajesh Chandrasekar Vaidyan	Non-Executive - Independent Director	Member	16-13-2023		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN after entering DIN. Name of Committee members and Category 1 of Directors shall be populated automatically.

Shareholders Relationship Committee							
					Whether the Shareholders Relationship Committee has a Regular Chairperson		
					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	02119014	Rajesh Chandrasekar Vaidyan	Non-Executive - Independent Director	Chairperson	20-06-2023		
2	02115446	Nikhil Digbijal Bhuta	Non-Executive - Non-Independent Director	Member	20-06-2023		
3	08054795	Gowthi Dhinakaran Iyer	Non-Executive - Independent Director	Member	20-06-2023		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee							
					Whether the Risk Management Committee has a Regular Chairperson		
					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN after entering DIN. Name of Committee members and Category 1 of Directors shall be populated automatically.

Corporate Social Responsibility Committee							
					Whether the Corporate Social Responsibility Committee has a Regular Chairperson		
					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
	<a href="#">Add</a> <a href="#">Delete</a>						
1	03-01-2024			Yes	6	5	2
2	05-02-2024	32		Yes	6	6	3
3	23-02-2024	17		Yes	6	6	3
4	28-05-2024	94		Yes	6	6	3

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\* to be filled in only for the current quarter meetings

Annexure 1										
IV. Meeting of Committees										
Disclosure of notes on meeting of committees explanatory							Add Notes			
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
<div style="display: flex; justify-content: space-between;"> <span>Add</span> <span>Delete</span> </div>										
1	Audit Committee	05-02-2024				Yes	4	4	3	0
2	Audit Committee	23-02-2024	17			Yes	4	4	3	0
3	Stakeholders Relationship Committee	27-03-2024	32			Yes	3	3	2	0
4	Audit Committee	28-05-2024	61			Yes	4	4	3	0

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\* to be filled in only for the current quarter meetings

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### Details of Cyber security incidence

Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter

No

Other details of cyber security incidence or breaches or loss of data event

[Add Notes](#)

Number of cyber security incidence or breaches or loss of data event occurred during the quarter

**Sr.**

**Date of the event**

**Brief details of the event**

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<b>Sr</b>	<b>Subject</b>	<b>Compliance status (Yes/No/NA)</b>	<b>If status is "No" details of non-compliance may be given here.</b>
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	Yes	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
<b>Disclosure of notes on related party transactions</b>			<a href="#">Add Notes</a>
<b>Disclosure of notes of material transaction with related party</b>			<a href="#">Add Notes</a>

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## Annexure 1

## VI. Affirmations

Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 <b>a. Audit Committee</b>	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>b. Nomination &amp; remuneration committee</b>	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>c. Stakeholders relationship committee</b>	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. <b>d. Risk management committee (applicable to the top 1000 listed entities)</b>	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	<b>Any comments/observations/advice of Board of Directors may be mentioned here:</b>	<a href="#">Add Notes</a>

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## Annexure 1

Sr	Subject	Compliance status
1	Name of signatory	Umesh Kumar Sahay
2	Designation	Managing Director

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### Signatory Details

Name of signatory	Umesh Kumar Sahay
Designation of person	Managing Director
Place	Pune
Date	10-07-2024

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