

# Aaswa Trading and Exports Limited

December 20, 2022

To  
BSE Limited  
Phiroze Jeejeebhoy Towers,  
Dalal Street, Mumbai- 400 001  
Scrip Code: 512038

**Sub.: Intimation of Setting up a corporate office, Appointment of Company Secretary and Board Meeting Outcome.**

Dear Sir/Madam,

Pursuant to Regulation 30 of SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, this is to inform that Board Meeting of the Company held today i.e. Tuesday, the 20<sup>th</sup> day of December, 2022 at 11 A.M. at 6<sup>th</sup> Floor, VB Capitol Building, Range Hill Road, Opp. Hotel Symphony, Bhoslenagar, Shivajinagar, Pune-411007, inter alia, considered and approved the following:

1. The Company is setting up a corporate office in Pune at 6<sup>th</sup> Floor, VB Capitol Building, Range Hill Road, Opp. Hotel Symphony, Bhoslenagar, Shivajinagar, Pune-411007, where the books of accounts and other documents will be kept.
2. Ms. Divya Reejwani (Membership No. – F11670) is appointed as Company Secretary and Compliance Officer of the Company. The details required under Regulation 30 of SEBI Listing Regulations read along with SEBI Circular CIR/CFD/CMD/4/2015 dated September 09, 2015 are given in Annexure-1.

Kindly take the same on records.

Meeting commenced at 11 A.M. and concluded at 12:50 P.M.

Thanking You,  
For Aaswa Trading and Exports Limited

Umesh Kumar Sahay  
Director  
DIN: 01733060

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Annexure-1

Appointment of Ms. Divya Reejwani as Company Secretary and Compliance Officer of the Company.

| S. No. | Particulars  | Details   |
|--------|--|---|
| 1      | Name of Person   | Ms. Divya Reejwani  |
| 2      | Reason for change viz. appointment, resignation, removal, death or otherwise;        | Appointed as Company Secretary and Compliance Officer of the Company.   |
| 3      | Date of appointment/cessation (as applicable)  | 20 <sup>th</sup> December, 2022   |
| 4      | Term of Appointment  | Appointed as the Whole Time Company Secretary and Compliance Officer of the Company with effect from December 20, 2022 to perform the duties which may be performed by a Company Secretary under the Companies Act, 2013 and any other duties assigned to him by the Board from time to time. |
| 5      | Brief profile (in case of Appointment)   | <p>Divya Reejwani is a Fellow Company Secretary and Law Graduate from Jaipur National University, Jaipur. She also did her Masters in Commerce from University of Kota.</p> <p>She has more than 7 years of experience in Corporate Secretarial Compliance.</p>                               |
| 6      | Disclosure of relationships between directors (in case of appointment of a director) | NIL   |